



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

July 8, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
ESTABLISH CAPITAL PROJECT NO. 86949,
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
FOR THE HUBERT H. HUMPHREY COMPREHENSIVE HEALTH CENTER
GENERAL IMPROVEMENTS PROJECT
(SECOND DISTRICT) (3 VOTES)**

SUBJECT

Establish Capital Project No. 86949 for the Hubert H. Humphrey Comprehensive Health Center General Improvements Project, and approve the project budget and related appropriation adjustment to fully fund the project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that this project is categorically exempt from the California Environmental Quality Act.
2. Establish Capital Project (C.P.) No. 86949 for the Hubert H. Humphrey Comprehensive Health Center General Improvements Project with a project budget of \$5,760,000.
3. Approve an appropriation adjustment to transfer \$5,606,000 from C.P. No. 77044 (Second District Capital Improvements) and \$154,000 in Second District funds from the Extraordinary Maintenance Budget to C.P. No. 86949 to fully fund the project.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only***

4. Authorize the Acting Director of Public Works to deliver the refurbishment work for the Hubert H. Humphrey Comprehensive Health Center General Improvements Project using Board-approved Job Order Contracts.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION

Approval of the recommended actions will establish the Hubert H. Humphrey (Humphrey) Comprehensive Health Center General Improvements Project; authorize design and construction activities; and allow the Department of Public Works (Public Works) to deliver the project.

The Humphrey Comprehensive Health Center is a 143,000 square-foot building, built in 1976, and located in the City of Los Angeles. The building has aged and requires modernization and code compliance upgrades. The Humphrey Comprehensive Health Center General Improvements Project will consist of improvements to the exterior façade, first floor entry and lobby, second floor waiting area, cafeteria, Americans with Disabilities Act improvements to all restrooms, and upgrade of parking areas, sidewalks, and exterior lighting.

Upon your Board's approved authorization, the project will be managed by Public Works and completed using Board-approved Job Order Contracts.

Implementation of Strategic Plan Goals

These actions meet the County Strategic Plan Goals of Service Excellence (Goal 1), Fiscal Responsibility (Goal 4), and Client Centered Health and Mental Health Services (Goal 7) by investing in public health infrastructure for much needed improvements to the facility for the residents of the County.

FISCAL IMPACT/FINANCING

The total cost of the Humphrey Comprehensive Health Center General Improvements Project, including plans and specifications, plan check, construction, change orders, Civic Art allocation, consultant services, miscellaneous expenditures, and County services, is estimated at \$5,760,000. Approval of the attached appropriation adjustment will transfer \$5,606,000 from C.P. No. 77044 (Second District Capital Improvements), and \$154,000 of Second District funds from the Extraordinary Maintenance Budget to C.P. No. 86949 to fully fund the project. The Project Schedule and Budget Summary are included in Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Construction of the Humphrey Comprehensive Health Center General Improvements Project will be carried out by Board-approved Job Order Contractors.

As required by your Board, the project cost includes one percent of design and construction costs to be allocated to the Civic Art fund per your Board's Civic Art Policy, adopted on December 7, 2004.

ENVIRONMENTAL DOCUMENTATION

The proposed project has been reviewed and determined to be categorically exempt under California Environmental Quality Act (CEQA) in accordance with State CEQA Guidelines, Section 15301 (a), (d), (g), and (h) because it consists only of maintenance or repair to an existing facility.

CONTRACTING PROCESS

Not applicable.

IMPACT ON CURRENT SERVICES

Approval of these actions will have no immediate impact on current services although minor disruption and temporary relocation of services are anticipated during construction. Public Works will work with Health Services' staff to identify these impacts and develop specific construction strategies to minimize these impacts to the operations of the facility.

The Honorable Board of Supervisors
July 8, 2008
Page 4

CONCLUSION

Please return one adopted, stamped copy of this letter to the Chief Executive Office, Capital Projects Division, and one to Public Works, Project Management Division I.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DDE:DL
JSE:DJT:SW:zu

Attachment

c: Arts Commission
 Auditor-Controller
 County Counsel
 Department of Health Services
 Department of Public Works
 Office of Affirmative Action Compliance

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS:
ESTABLISH CAPITAL PROJECT NO. 86949,
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
FOR THE HUBERT H. HUMPHREY COMPREHENSIVE HEALTH CENTER
GENERAL IMPROVEMENTS PROJECT
(SECOND DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Completion Date
Construction Documents	10/01/2008*
Jurisdictional Approval	11/01/2008*
Construction Substantial Completion	07/31/2009
Acceptance of Project	08/31/2009

* Some work will not require construction documents and jurisdictional approval and can start upon conclusion of negotiations with JOC.

II. PROJECT BUDGET SUMMARY

Project Activity	Project Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	0
Job Order Contract	3,300,000
Change Orders	660,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Misc. Expense	150,000
Telecomm Equip – Affixed to Building	0
Civic Art	43,900
Subtotal	\$ 4,153,900
Programming/Development	\$ 10,000
Plans and Specifications	\$ 330,000
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	15,000
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	100,000
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other:	50,000
Subtotal	\$ 165,000
Miscellaneous Expenditures	\$ 20,000
Jurisdictional Review/Plan Check/Permit	\$ 15,000
County Services	
Code Compliance Inspection	\$ 50,000
Quality Control Inspection	300,000
Design Review	0
Design Services	0
Contract Administration	20,000
Project Management	395,000
Project Management Support Services	50,000
ISD Job Order Contract Management	0
DPW Job Order Contract Management	60,000
ISD ITS Communications	56,000
Project Security	0
Project Technical Support	75,900
Office of Affirmative Action	11,500
County Counsel	25,000
Other:	22,700
Sheriff Job Order Contract Management	0
Subtotal	\$ 1,066,100
TOTAL	\$ 5,760,000

WHITE

76R 352M 11/83

DEPARTMENT
FILE COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.
No. 060

JULY 8, 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-09
3 - VOTES

SOURCES

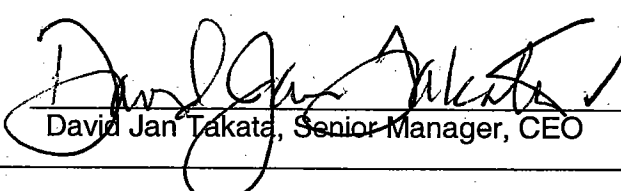
General Fund - AO1
See Attached

USES

General Fund - AO1
See Attached

JUSTIFICATION

This adjustment is necessary to transfer appropriation to fund the Hubert H. Humphrey Comprehensive Health Center General Improvments Project (C.P. No. 86949).


David Jan Takata, Senior Manager, CEO

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR -

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER BY



NO.

002

June 24

2008

APPROVED AS REQUESTED

AS REVISED

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER